

WELCOME TO LOS ALAMOS NATIONAL LABORATORY

Day 1 Orientation at Bradbury Science Museum

Agenda

8:15 – 8:30 am	Coffee
8:30 – 9:20	Welcome/New Hire Form Process <ul style="list-style-type: none">• Proof of Citizenship for Uncleared US Citizens• I-9 Employment Eligibility Verification (Identity/Work Authorization)
9:20 – 9:25	Break
9:25 – 10:30	LANL Cultural and Historical Overview
10:30 – 10:35	Los Alamos Chamber of Commerce
10:35 – 10:45	Ethics and Compliance
10:45 – 10:55	Ombuds
10:55 – 11:45	Information Security
11:45 – 1:15 pm	Lunch
1:15 – 4:00 pm	Benefits Orientation @ Otowi Building TA-3, Building 261, 667-1806 -Located at the Intersection of West Jemez Road and Casa Grande Road

If you do not attend the Benefits Orientation, please contact your manager or mentor for afternoon instructions.

Day 2 Obtain a badge from the Badge Office

Located on the second floor of the Otowi Building (**Photo ID and proof of US citizenship are required**)

Employees with an active “L” or “Q” clearance or those in process whose clearance is being transferred from one company to another (i.e. Compa to LANL) must visit the Clearance Processing Office located on the second floor of the Otowi Building, Room F200W **before receiving a badge.**

Mandatory - Attend General Employee Training (GET) (if applicable)

ES&H Training Center (GET Training): 667-0059
35 Rover Blvd., White Rock, TA-00, Building 1308

NOTE: Foreign Nationals must visit Immigration Services located on the second floor of the Otowi Building.